



National Agency for Food & Drug Administration & Control (NAFDAC)

Drug Registration and Regulatory Affairs (DR & R) Directorate

GUIDANCE TO APPLICANTS FOR REGISTRATION OF HERBAL MEDICINES MADE IN NIGERIA

Step 1:

Obtain the required technical information template by clicking the link below: https://www.nafdac.gov.ng/wp-content/uploads/Files/Resources/Guidelines/HERBAL_GUIDELINES/Herbal-Medicines-Technical-InformationSubmission_Template-1.pdf to guide preparation of technical information for submission.

Step 2:

To Submit Application

- i. Click <http://www.registration.nafdac.gov.ng> to submit application:
- ii. Click the sign in icon on top right-hand corner of the screen
- iii. Drop down and select “Client”
- iv. New Client
 - Create user profile by clicking the register icon
 - Sign in with details created
- v. Returning user
 - sign in with login details (Email and Password)

After signing in -

- i. Under navigation, “Select Registration Form”
- ii. Under Application Type Select “New Product Registration”
- iii. Under Category Select “Herbal and Nutraceuticals”
- iv. Under Sub-Category 1 Select “Herbal”
- v. Under Sub-Category 2 Select the appropriate information
- vi. Under Sub-Category 3 Select “All”

After Filling the Registration Form, proceed to provide information about the product under the following sub-headings: -

- a. Product details
- b. Manufacturer’s Details
- c. Product Specific/Documents (attachments - Attach the Technical Document generated from the template above with the

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Application letter) and send to
drugherbalregistration@nafdac.gov.ng

d. Payment

e. Product Summary

Upon completing click Submit.